

<sup>a</sup>  
Private Bag X454, PIETERMARITZBURG, 3200  
Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, 3200  
Tel: 033 355 0004

## Invitation to Tender - ZNB01424/00000/00/HOD/GEN/22/T

### KwaZulu-Natal – Department of Transport

Suitable and capable service providers are invited to submit bids for the **Appointment of multiple service providers for Inspection, Maintenance & Repair of The Departmental Earthmoving Equipment (Departmental Fleet)**. This contract is not an establishment of a panel but direct appointment of multiple service providers. The Department reserves the right to not award this bid.

#### Collection of Bid Documents

**A non-refundable tender deposit of R610.00 is payable in cash or bank card for collection**

The physical address for collection of Tender documents is **Department of Transport, 172 Burger Street, Pietermaritzburg, 3201, B-Block, Acquisitions Office.**

Documents may be collected during working hours **from 08H00 to 15H30 between Monday to Friday on the 27<sup>th</sup> May 2022 till 17<sup>th</sup> June 2022.** Alternatively can be downloaded on [www.kzntransport.gov.za](http://www.kzntransport.gov.za) or [www.etenders.gov.za](http://www.etenders.gov.za)

#### **Briefing Session (Non-Compulsory Virtual Briefing Session)**

The briefing session will be held as follows:

**Date: 20 June 2022**

**Microsoft Teams <https://bit.ly/ZNB01424>**

**Time: 10h00 (log on time 09h00)**

Queries relating to the issue of these documents may be addressed to Sizwe Ndlovu Tel. No. (033)355 0603:

E-mail: [Sizwe.Ndlovu@kzntransport.gov.za](mailto:Sizwe.Ndlovu@kzntransport.gov.za)

The closing time for receipt of Tenders is **11h00 on 07 July 2022 on KZN Department of Transport 172 Burger Street, Pietermaritzburg**

Telegraphic, telephonic, telex, facsimile, e-mail and late Tender Proposals will not be accepted.

## KWAZULU-NATAL PROVINCIAL GOVERNMENT BIDDING FORMS

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**PART A (Supplier to complete & return. Failure to complete, offer will be invalid)  
INVITATION TO BID**

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS OF THE DEPARTMENT OF TRANSPORT					
BID NUMBER:	ZNB01424/00000/00/HOD/GEN/22/T	CLOSING DATE:	07 July 2022	CLOSING TIME:	11h00
DESCRIPTION	APPOINTMENT OF MULTIPLE SERVICE PROVIDERS FOR INSPECTION, MAINTENANCE & REPAIR OF THE DEPARTMENTAL EARTHMOVING EQUIPMENT FOR A PERIOD OF 36 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
The Main Foyer Department of Transport 172 Burger Street Pietermaritzburg 3201			Email: Under no circumstances must suppliers submit their quotation offers/ responses to the official whose name appear on the enquiries.		
Mon to Fri: 07:30 until 16:00					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Londiwe Mshengu		CONTACT PERSON	Sizwe Ndlovu	
TELEPHONE NUMBER	033 355 8600		TELEPHONE NUMBER	033 355 0603	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Londiwe.Mshengu@kztransport.gov.za		E-MAIL ADDRESS	<a href="mailto:Sizwe.Ndlovu@kztransport.gov.za">Sizwe.Ndlovu@kztransport.gov.za</a>	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]	
<b>B3: QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)**

**PART B (Supplier to complete & return. Failure to complete, offer will be invalid)  
TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. IF THE BID WAS INVITED THROUGH A CLOSE QUOTATION PROCESS; WHERE SUPPLIERS WERE SOURCED FROM CSD USING THE COMMODITY PROCESS; SUPPLIERS WHO WERE NOT INVITED WILL NOT BE CONSIDERED.
- 1.5. USE OF OMISSION IN THE DOCUMENT IS PROHIBITED, ALL CORRECTIONS MUST BE INITIALLED BY TENDERR AND USE OF CORRECTION FLUID IS PROHIBITED.
- 1.6. FAILING TO COMPLY WITH THE ABOVE REQUIREMENTS WILL RESULT IN THE BID BEING NON-RESPONSIVE.
- 1.7. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**3. COMPLIANCE AND RETURNABLES: THE FOLLOWING RETURNABLE DOCUMENTS MUST RETURNED WITH THE QUOTATION DOCUMENT**

- 3.1 SBD 1 INVITATION TO QUOTE (SBD1 PART A)
- 3.2 SBD 1 – TERMS AND CONDITIONS FOR BIDDING (SBD1 PART B)
- 3.3 SBD 3 – OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE
- 3.4 SBD 3.1 - PRICING SCHEDULE – FIRM PRICES
- 3.5 SBD 3.2 - PRICING SCHEDULE – NON-FIRM PRICES
- 3.6 SBD 3.3 – PRICING SCHEDULE – PROFESSIONAL SERVICES
- 3.7 SBD 4 - DECLARATION OF INTEREST FORM

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## MEMBERS RESOLUTION

Close Corporation / Company / Partnership / Trust / Sole proprietor or sole trader name: \_\_\_\_\_

Registration number: \_\_\_\_\_

RESOLUTION OF THE DIRECTORS OF THE COMPANY etc RESOLVED that

\_\_\_\_\_,  
In his/her capacity as \_\_\_\_\_, is authorized to make applications on behalf of the  
Close Corporation / Company / Partnership / Trust / Sole proprietor or sole trader for: any documentation relating to the  
business (which is not necessarily a change of ownership). The nominated person will also have access to webpage for  
the business.

Signature (s) for Close Corporation / Company / Partnership / Trust / Sole proprietors or sole trader (**sole member still  
must this resolution**)

Signature of members:

Name	Signature
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

**Failure to complete, sign and date this form or failure to provide the certificate(s) in the form of a resolution as described above shall result in the bid being considered non-responsive and rejected.**

## **SECTION A**

### **SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF BIDDING FORMS**

PLEASE NOTE THAT THIS BID IS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK.

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and visa versa and with words importing the masculine gender shall include the feminine and the neuter.
2. Under no circumstances whatsoever may the bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
4. Bids submitted must be complete in all respects.
5. Bids shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the bid documents.
6. Each bid shall be addressed in accordance with the directives in the bid documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the bid number and closing date indicated on the envelope. The envelope shall not contain documents relating to any bid other than that shown on the envelope. If this provision is not complied with, such bids may be rejected as being invalid.
7. All bids received in sealed envelopes with the relevant bid numbers on the envelopes are kept unopened in safe custody until the closing time of the bids. Where, however, a bid is received open, it shall be sealed. If it is received without a bid number on the envelope, it shall be opened, the bid number ascertained, the envelope sealed and the bid number written on the envelope.
8. A specific box is provided for the receipt of bids, and no bid found in any other box or elsewhere subsequent to the closing date and time of bid will be considered.
9. No bid sent through the post will be considered if it is received after the closing date and time stipulated in the bid documentation, and proof of posting will not be accepted as proof of delivery.
10. No bid submitted by telefax, telegraphic or other electronic means will be considered.
11. Bidding documents must not be included in packages containing samples. Such bids may be rejected as being invalid.
12. Any alteration made by the bidder must be initialed.
13. Use of correcting fluid is prohibited
14. Bids will be opened in public as soon as practicable after the closing time of bid.
15. Where practical, prices are made public at the time of opening bids.
16. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
17. Bidder must initial each and every page of the bid document.

## SECTION B

### REGISTRATION ON THE CENTRAL SUPPLIERS DATABASE

1. In terms of the National Treasury Instruction Note, all suppliers of goods and services to the State are required to register on the Central Suppliers Database.
2. Prospective suppliers should self-register on the CSD website [www.csd.gov.za](http://www.csd.gov.za)
3. If a business is registered on the Database and it is found subsequently that false or incorrect information has been supplied, then the Department may, without prejudice to any other legal rights or remedies it may have;
  - 3.1 cancel a bid or a contract awarded to such supplier, and the supplier would become liable for any damages if a less favourable bid is accepted or less favourable arrangements are made.
4. **The same principles as set out in paragraph 3 above are applicable should the supplier fail to request updating of its information on the Central Suppliers Database, relating to changed particulars or circumstances.**
5. IF THE SUPPLIER IS NOT REGISTERED AT THE CLOSING TIME OF BID, THE SUPPLIER WILL BE DISQUALIFIED AT THE BID EVALUATION PROCESS.

**SECTION C**

**DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE**

(To be completed by bidder)

THIS IS TO CERTIFY THAT I (name of bidder/authorized representative) ....., WHO  
REPRESENTS (state name of bidder) .....CSD Registration  
Number.....

AM AWARE OF THE CONTENTS OF THE CENTRAL SUPPLIER DATABASE WITH RESPECT TO THE BIDDER'S DETAILS AND  
REGISTRATION INFORMATION, AND THAT THE SAID INFORMATION IS CORRECT AND UP TO DATE AS ON THE DATE OF  
SUBMITTING THIS BID.

AND I AM AWARE THAT INCORRECT OR OUTDATED INFORMATION MAY BE A CAUSE FOR DISQUALIFICATION OF THIS  
BID FROM THE BIDDING PROCESS, AND/OR POSSIBLE CANCELLATION OF THE CONTRACT THAT MAY BE AWARDED ON  
THE BASIS OF THIS BID.

.....  
**SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE**

**DATE:** .....

SECTION D

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

N. B.: THIS FORM IS ONLY TO BE COMPLETED WHEN APPLICABLE TO THE BID.

Site/Building/Institution Involved:

Quotation Reference No: ZNB01424/00000/00/HOD/GEN/22/T

Goods/Service/Work: **APPOINTMENT OF MULTIPLE SERVICE PROVIDERS FOR INSPECTION, MAINTENANCE & REPAIR OF THE DEPARTMENTAL EARTHMOVING EQUIPMENT FOR A PERIOD OF 36 MONTHS**

\*\*\*\*\*

This is to certify that (bidder's representative name) \_\_\_\_\_

On behalf of (company name) \_\_\_\_\_

Visited and inspected the site on \_\_\_/\_\_\_/\_\_\_\_\_ (date) and is therefore familiar with the circumstances and the scope of the service to be rendered.

\_\_\_\_\_  
**Signature of Bidder or Authorized Representative**  
(PRINT NAME)

**DATE:** \_\_\_/\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
**Name of Departmental or Public Entity Representative**  
(PRINT NAME)

<b>Departmental Stamp With Signature</b>

**SECTION E**

**SBD 3.1**

**PRICING SCHEDULE – FIRM PRICES  
(PURCHASES)**

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED  
IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of bidder.....	Bid number <b>ZNB01424/00000/00/HOD/GEN/22/T</b>
Closing Time: 11h00	Closing date: 07 July 2022

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

Bidders must price only on the categories line they are bidding for and calculate the total grand totals which will be evaluated.

Bidders must use the District Selection table provided on the specifications to indicate their preferred district and categories to be priced. Bidders may not bid for more than six categories in total. The quantities in the tables are estimated values for the purpose of evaluation. If bidders wish to bid in more than one district, additional copies of this pricing schedule must be made and supplied with bid documents.

**DISTRICT:** \_\_\_\_\_

<b>Category 1: Major repairs (trucks, bakkies, etc.)</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	61 233		R _____
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
			<b>Grand Total</b>	R _____
<b>Amount In Words:</b>				

.....  
**NAME OF BIDDER**

.....  
**SIGNATURE**

.....  
**DATE**

<b>Category 2: Construction plant repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	33 540		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 3: General repairs (Mobile)</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	124 500		R _____
Spares/Material		R800 000.00		R800 000.00
Markup on Spares/Materials		R800 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 4: Replacing GET and Wheels, Plant and Equipment Care</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	38 760		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

.....  
NAME OF BIDDER

.....  
SIGNATURE

.....  
DATE

<b>Category 5: Tyre Removal, Refitting and tyre casing repair</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	17 400		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 6: General Machining, Welding and Fabrication</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	20 043		R _____
Spares/Material		R500 000.00		R500 000.00
Markup on Spares/Materials		R500 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 7: Auto Electrical Repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	20 460		R _____
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

.....  
NAME OF BIDDER

.....  
SIGNATURE

.....  
DATE

<b>Category 8: Fuel Injection Repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	6 687		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 9: Turbochargers, Automotive Eng. &amp; Engine Assembly</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	18 279		R _____
Spares/Material		R4 000 000.00		R4 000 000.00
Markup on Spares/Materials			_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 10: Gearbox &amp; Diff (incl wet brakes), Prop shaft&amp; Driveline repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	22 392		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

.....  
NAME OF BIDDER

.....  
SIGNATURE

.....  
DATE

**Category 11: Brake & Clutch Friction Components, Air Brake & Component**

<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	17 664		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

**Category 12: Radiator, Oil Cooler & fuel tanks**

<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	7 578		R _____
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

**Category 13: Derusting & respray**

<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	8 796		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

.....  
NAME OF BIDDER.....  
SIGNATURE.....  
DATE

<b>Category 14: Accident repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	14 175		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
<b>Grand Total</b>				_____
<b>Amount In Words:</b>				

<b>Category 15: Automotive Glass Replacement, Upholstery &amp; Automotive body trim</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	16 260		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
<b>Grand Total</b>				_____
<b>Amount In Words:</b>				

<b>Category 16: Hydraulic Hose Repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	11 106		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
<b>Grand Total</b>				_____
<b>Amount In Words:</b>				

.....  
NAME OF BIDDER

.....  
SIGNATURE

.....  
DATE

<b>Category 17: Hydraulic Component Repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	21 702		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 18: Minor plant/ Machinery repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	11 100		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

<b>Category 19: Fitment Centres</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	23 580		R _____
Spares/Material		R4 000 000.00		R4 000 000.00
Markup on Spares/Materials		R4 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
			<b>Grand Total</b>	_____
<b>Amount In Words:</b>				

.....  
NAME OF BIDDER

.....  
SIGNATURE

.....  
DATE

<b>Category 20: Spring repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	8 970		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
<b>Grand Total</b>				_____
<b>Amount In Words:</b>				

<b>Category 21: Statutory Inspection &amp; Testing of Vessels</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
<b>Repair</b>				
Labour	R _____ /hour	7 392		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
<b>Testing and Certification</b>				
Test	R _____ / Test	2 472		R _____
<b>Grand Total</b>				_____
<b>Amount In Words:</b>				

.....  
NAME OF BIDDER

.....  
SIGNATURE

.....  
DATE

<b>Category 22: Statutory Inspection &amp; Testing of Lift Equipment</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
<b>Repair</b>				
Labour	R _____ /hour	8 109		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
<b>Testing and Certification</b>				
Test	R _____ / Test	4 476		R _____
<b>Grand Total</b>				_____
<b>Amount In Words:</b>				

<b>Category 23: Vehicle Air conditioner repairs</b>				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	6 900		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
<b>Grand Total</b>				_____
<b>Amount In Words:</b>				

<b>Category 24: Roadworthiness Testing Centre</b>			
<i>Description</i>	<i>Fee (Incl VAT) / unit</i>	<i>Quantity</i>	<i>Total</i>
Car/LDV	R _____	180	R _____
HLV	R _____	351	R _____
Trailer ≥ 3500kg	R _____	90	R _____
Minibus 16 ≤ 3500 kg	R _____	174	R _____
Bus	R _____	48	R _____
<b>Grand Total</b>			R _____
<b>Amount In Words:</b>			

.....  
NAME OF BIDDER

Supply Chain Management Quotation Pack  
Invitation to Tender Standardized 05/04/2022

.....  
SIGNATURE

.....  
DATE

**NOTE:**

- The estimated quantities indicated above are for bid evaluation purposes only.
- The bidder must include their rates, in the tables provided, for the categories they are bidding and calculate the totals which will be evaluated
- Travel distance (km) used must be the distance from the bidder's workshop, where the work will be conducted, to the respective district addresses provided in Annexure E.
- A bidder may bid for a maximum of 6 categories. Failure to comply will result in the bidder being considered non-responsive.
- The department will only pay for goods and, or services received as and when they are required.
- The price adjustment is subject to the average consumer price index (CPI) on each year of the contractual anniversary.
- The service provider will be required to respond to an assessment call within one (1) working day;
- After assessment has been completed, the service provider will be required to produce a comprehensive quotation within two (2) working days which entails a breakdown and a total amount required to execute the work;
- The department after receiving a quotation as stated above will then grant the authorisation in form of a purchase order to the service provider to continue or not to continue;
- Upon submission of invoices, the supplier is required to provide invoices for spare parts supplied to ensure the correct mark up as tendered and to ensure the quality of the spare parts is as requested by the department, i.e. OEM or approved alternate spare parts.
- If it happens that the service provider's SARS Tax Certificate is none compliant, the service provider will be allocated a grace period not exceeding seven (7) days to address their tax matters;
- Failure to address the tax matters will result in the department sourcing work from the neighbouring districts.

.....  
**NAME OF BIDDER**

.....  
**SIGNATURE**

.....  
**DATE**

***I (full name) \_\_\_\_\_, in my capacity as \_\_\_\_\_, the duly authorized representative of \_\_\_\_\_ (business name) hereby declares that the offer is in accordance with the attached specification, notes to suppliers & accepts all conditions/clauses contained in the said documents.***

<b>Signature of duly authorised representative</b> _____	_____	Date: _____
--	-------	-------------

- 
- Required by: .....
  - At: .....
  
  - Brand and model .....
  - Country of origin .....
  
  - Does the offer comply with the specification(s)? \*YES/NO
  - If not to specification, indicate deviation(s) .....
  - Period required for delivery .....
  - \*Delivery: Firm/not firm
  
  - Delivery basis .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

SECTION F  
**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

---

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### **3 DECLARATION**

I, the undersigned, (name).....  
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN

TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON

PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT

SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## SECTION G

This document must be signed and submitted together with your bid

### THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

#### INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

#### 1 PILLARS OF THE PROGRAMME

- 1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:
- (a) Any single contract with imported content exceeding US\$10 million.  
or
  - (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.  
or
  - (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.  
or
  - (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.
- 1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.
- 1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

## **2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY**

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

## **3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)**

- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
  - Bid / contract number.
  - Description of the goods, works or services.
  - Date on which the contract was accepted.
  - Name, address and contact details of the government institution.
  - Value of the contract.
  - Imported content of the contract, if possible.
- 3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at [Elias@thedti.gov.za](mailto:Elias@thedti.gov.za) for further details about the programme.

## **4 PROCESS TO SATISFY THE NIP OBLIGATION**

- 4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:
  - a. the contractor and the DTI will determine the NIP obligation;
  - b. the contractor and the DTI will sign the NIP obligation agreement;
  - c. the contractor will submit a performance guarantee to the DTI;
  - d. the contractor will submit a business concept for consideration and approval by the DTI;
  - e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
  - f. the contractor will implement the business plans; and
  - g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number .....	Closing date: .....
Name of bidder.....	
Postal address .....	
.....	
Signature.....	Name (in print).....
Date.....	

SECTION J

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (i) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Technical Specification(s);
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
    - Declaration of interest;
    - Declaration of bidder's past SCM practices;
    - Certificate of Independent Bid Determination
    - Special Conditions of Contract;
  - (ii) General Conditions of Contract; and
  - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

WITNESSES	
1	.....
2.	.....
---	---

CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER)

- 1. I..... in my capacity as..... accept your bid under reference number .....dated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
- 2. An official order indicating delivery instructions is forthcoming.
- 3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT .....ON.....

NAME (PRINT) .....

SIGNATURE .....

OFFICIAL STAMP

WITNESSES

1. ....

2. ....

DATE .....

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (iv) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Filled in task directive/proposal;
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
    - Declaration of interest;
    - Declaration of bidder's past SCM practices;
    - Certificate of Independent Bid Determination;
    - Special Conditions of Contract;
  - (v) General Conditions of Contract; and
  - (vi) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

<b>WITNESSES</b>	
1	.....
	.....
2	.....

**CONTRACT FORM - RENDERING OF SERVICES**

**PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I..... in my capacity as..... accept your bid under reference number .....dated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT .....ON.....

NAME (PRINT) .....

SIGNATURE .....

OFFICIAL STAMP

WITNESSES

1 .....

2 .....

DATE: .....

CONTRACT FORM - SALE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE SELLER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE SELLER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

- 1. I hereby undertake to purchase all or any of the goods and/or works described in the attached bidding documents from (name of institution)..... in accordance with the requirements stipulated in (bid number)..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the seller during the validity period indicated and calculated from the closing time of bid.
- 2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (vii) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Declaration of interest;
    - Declaration of bidder's past SCM practices;
    - Special Conditions of Contract;
  - (viii) General Conditions of Contract; and
  - (ix) Other (specify)
- 3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) cover all my obligations and I accept that any mistakes regarding price(s) and calculations will be at my own risk.
- 4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
- 5. I undertake to make payment for the goods/works as specified in the bidding documents.
- 6. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
- 7. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

WITNESSES	
1	.....
3.	.....
DATE:	.....

**CONTRACT FORM - SALE OF GOODS/WORKS**

**PART 2 (TO BE FILLED IN BY THE SELLER)**

- 1. I..... in my capacity as..... accept your bid under reference number .....dated.....for the purchase of goods/works indicated hereunder and/or further specified in the annexure(s).
- 2. I undertake to make the goods/works available in accordance with the terms and conditions of the contract.

ITEM NO.	DESCRIPTION	PRICE (ALL APPLICABLE TAXES INCLUDED)		

- 3. I confirm that I am duly authorised to sign this contract.

SIGNED AT .....ON.....

NAME (PRINT) .....

SIGNATURE .....

OFFICIAL STAMP

WITNESSES

3. ....

4. ....

DATE .....

## SECTION N

### SPECIAL CONDITIONS OF CONTRACT

This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017; the General Conditions of Contract (GCC) and the following applicable other Special Conditions of Contract.

The offers must remain valid for a period of 120 days from the closing date of the submission of bids.

#### 1. CONTRACT PERIOD

1.1 36 months contract (3 Year)

#### 2. EVALUATION CRITERIA

There are *three* main stages in the selection process, namely, ensuring that bids comply with Administrative Compliance, Specification Minimum Requirements and Physical Inspection.

##### 3.1. Step 1 - Administrative Compliance

Check and verify compliance with the submission and completion of compulsory bid documents viz Annexure A, Sections A to Q. Failure to comply with any of the sections contained in the bid document that constitute step one will render the bid invalid

The following documentation must be submitted:

Criteria		Yes	No	Remarks
Part A	Invitation to Bid.			
Part B	Terms and Conditions for bidding			
Section A	Special instructions regarding completion of bid			
Section B	Registration on central suppliers' database			
Section C	Declaration that Information on Central Suppliers Database is correct and up to date.			
Section D	Official Briefing Session Form			
Section E	Pricing Schedule (SBD 3)			
Section F	Declaration of Interes (SBD4)			
Section G	National Industrial Participation Programme (SBD 5)			
Section H	Contract Form (SBD 7)			
Section N	Special Conditions of Contract			
Section O	Authority to Sign the Bid			
Section P	Terms of Reference			
Section N	National industrial participation programme			

**4. BID APPEAL TRIBUNAL**

**PLEASE NOTE:**

Any appeals regarding the award of this bid should be lodged within 5 working days from the date of the publication of bid results in the Government Tender Bulletin which is published every week on Friday and may be down loaded from the website [www.tenderbulletin.gov.za](http://www.tenderbulletin.gov.za).

The address provided for the lodging of appeals is:

**The Chairperson  
Bid Appeals Tribunal  
Private Bag X9082  
Pietermaritzburg  
3200**

FAX NO.: (033) 897 4501

**SECTION O**

**AUTHORITY TO SIGN A BID**

**BIDDERS MUST COMPLETE THE RELEVANT APPLICABLE SECTION: A, B, C, D, E, F & G HEREUNDER**

**A. CLOSE CORPORATION**

In the case of a close corporation submitting a bid, a certified copy of the Founding Statement of such corporation shall be included with the bid, together with the resolution by its members authorizing a member or other official of the corporation to sign the documents on their behalf.

By resolution of members at a meeting on ..... 20..... at .....

.....Mr/Ms....., whose

signature appears below, has been authorised to sign all documents in connection with this bid

on behalf of (Name of Close Corporation) .....

.....

**SIGNED ON BEHALF OF CLOSE CORPORATION:** ..... (PRINT NAME)

**IN HIS/HER CAPACITY AS** ..... **DATE:** .....

**SIGNATURE OF SIGNATORY:** .....

**WITNESSES:**

1.....

2.....

**B. COMPANIES**

If a Bidder is a company, a certified copy of the resolution by the board of directors, personally signed by the chairperson of the board, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is before the closing time and date of the bid

**AUTHORITY BY BOARD OF DIRECTORS**

By resolution passed by the Board of Directors on.....20....., Mr/Mrs.....

..... (whose signature appears

below) has been duly authorised to sign all documents in connection with this bid on behalf of

(Name of Company) .....

**IN HIS/HER CAPACITY AS:** .....

**SIGNED ON BEHALF OF COMPANY:** .....

(PRINT NAME)

**SIGNATURE OF SIGNATORY:** ..... **DATE:** .....

**WITNESSES:**

1. ....

2.....

**C. SOLE PROPRIETOR (ONE – PERSON BUSINESS)**

I, the undersigned..... hereby confirm that I am the

sole owner of the business trading as .....

.....

.....

**SIGNATURE**

.....

**DATE**

**D. PARTNERSHIP**

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner	Residential address	Signature
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

We, the undersigned partners in the business trading as.....  
 hereby authorise .....to sign this bid as well as any  
 contract resulting from the bid and any other documents and correspondence in connection  
 with this bid and /or contract on behalf of

.....	.....	.....
<b>SIGNATURE</b>	<b>SIGNATURE</b>	<b>SIGNATURE</b>

.....	.....	.....
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>

**E CO-OPERATIVE**

A certified copy of the Constitution of the co-operative must be included with the bid, together with the resolution by its members authoring a member or other official of the co-operative to sign the bid documents on their behalf.

By resolution of members at a meeting on ..... 20..... at .....

Mr/Ms....., whose signature appears below, has been authorised to sign all documents in connection with this bid on behalf of (Name of co-operative).....

**SIGNATURE OF AUTHORISED REPRESENTATIVE/SIGNATORY:**

.....

**IN HIS/HER CAPACITY AS:** .....

**DATE:** .....

**SIGNED ON BEHALF OF CO-OPERATIVE:** .....

**NAME IN BLOCK LETTERS:** .....

**WITNESSES:**

- 1. ....
- 2.....

**F JOINT VENTURE**

If a Bidder is a joint venture, a certified copy of the resolution/agreement passed/reached signed by the duly authorized representatives of the enterprises, authorizing the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the joint venture must be submitted with this bid, before the closing time and date of the bid.

**AUTHORITY TO SIGN ON BEHALF OF THE JOINT VENTURE**

By resolution/agreement passed/reached by the joint venture partners on.....20.....,

Mr/Mrs....., Mr/Mrs.....

Mr/Mrs..... and Mr/Mrs..... (whose signatures appears below) has been duly authorised to sign all documents in connection with this bid on behalf of:

(Name of Joint Venture) .....

**IN HIS/HER CAPACITY AS:** .....

**SIGNED ON BEHALF OF COMPANY:** .....  
(PRINT NAME)

**SIGNATURE:** .....

**DATE:** .....

IN HIS/HER CAPACITY AS: .....

SIGNED ON BEHALF OF COMPANY: .....

(PRINT NAME)

SIGNATURE: .....

DATE: .....

IN HIS/HER CAPACITY AS: .....

SIGNED ON BEHALF OF COMPANY: .....

(PRINT NAME)

SIGNATURE: .....

DATE: .....

IN HIS/HER CAPACITY AS: .....

SIGNED ON BEHALF OF COMPANY: .....

(PRINT NAME)

SIGNATURE: .....

DATE: .....

**G. CONSORTIUM**

If a bidder is a consortium, a certified copy of the resolution/agreement passed/reached signed by the duly authorized representatives of concerned enterprises, authorizing the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the consortium must be submitted with this bid, before the closing time and date of the bid.

**AUTHORITY TO SIGN ON BEHALF OF THE CONSORTIUM**

By resolution/agreement passed/reached by the consortium on.....20.....,

Mr/Mrs..... and Mr/Mrs..... (whose signatures appears below)  
has been duly authorised to sign all documents in connection with this bid on behalf of:

(Name of Consortium) .....

IN HIS/HER CAPACITY AS: .....

SIGNATURE: .....

DATE: .....

**SECTION P**

**Terms of Reference/ Specifications**

**SPECIFICATIONS**

**1. District Selection table**

NB: Bidders must use the table below to select the categories and the district they are tendering for. The department reserves the rights of appointing more than one service provider or not making an appointment. Bidders who fail to indicate their preferred district and categories by ticking (✓) on the table below will be regarded as non-responsive. Bidders are to note that this contract is designed for rapid response. Bidders are encouraged to bid for districts in which their business are located. Bidders may not bid for more than six categories in total. Bidders that bid for more than six categories will be regarded as non-responsive.

District Choice		Zululand	Umkhanyakude	King Cetshwayo	Uthukela	Umzinyathi	Amajuba	Umgungundlovu	Harry Gwala	Ilembe	Ethekwini	Ugu
<b>Category</b>												
1.	Major repairs (trucks, bakkies, etc)											
2.	Construction plant repairs											
3.	General repairs (Mobile)											
4.	Replacing GET and wheels, Plant and Equipment Care											
5.	Tyre Removal, Refittings and tyre case repairs											
6.	General Machining, welding and Fabrication											
7.	Auto Electrical Repairs											
8.	Fuel Injection Repairs											
9.	Turbochargers, Automotive Engineering and Engine Assembly											
10.	Gearbox & Diff (incl. wet brakes), Prop shaft and Driveline repairs											
11.	Brake & Clutch Friction Components, Air Brake & Component											
12.	Radiator, Oil Cooler & fuel tanks											
13.	Derusting & respray											
14.	Accident repairs											
15.	Automotive Glass Replacement Upholstery and Automotive body trim											
16.	Hydraulic Hose Repairs											
17.	Hydraulic Component Repairs											
18.	Minor plant/ Machinery repairs											
19.	Fitment Centres											
20.	Spring repairs											
21.	Statutory Insp. & Testing of Vessels											
22.	Statutory Insp & Testing of Lift Equip											
23.	Vehicle Air conditioner repairs											
24.	Roadworthiness Testing Centre											

District	Address
Zululand	Unit A, Nkonkoni Street, Ulundi, 3838
Umkhanyakude	1 Main Road, Hluhluwe, 3960
King Cetshwayo	13 Bronze Street, Empangeni, 3880
Uthukela	12 Hyde Road, Ladysmith, 3370
Umzinyathi	73 Karellandman Street, Dundee
Amajuba	6 Faraday Street, Newcastle, 2940
Umgungundlovu	01 Woodlands Road, Mountain Rise, Pietermaritzburg, 3201
Harry Gwala	23 High Street, Ixopo, 3276
Ilembe	3 Colenbrander Street, Stanger EXT24, KwaDukuza, 4449
Ethekwini	1 Sialkot Crescent, Merebank, 4059
Ugu	1 Memorial Road, Port Shepstone, 4240

## 2.DETAILED DESCRIPTION OF CATEGORIES

Item No.	Category No	Description
2.1	Category 1	<u>Major Repairs – Vehicles (trucks, bakkies, buses, etc)</u> General maintenance repairs of road vehicles (including trailers). Includes removal and replacement of components, repair of certain components (where these components are not catered for in this contract).
2.2	Category 2	<u>General Repairs (Construction Plant)</u> General maintenance repairs of construction plant, including removal and replacement of components and repair of certain components (where these components are not catered for in this contract)
2.3	Category 3	<u>General repairs mobile</u> On-Site general maintenance repairs of construction plant, including removal and replacement of components and repair of certain components (where these components are not catered for in this contract).
2.4	Category 4	<u>Replacing GET and wheels. Plant and Equipment. Care</u> On-Site removal and replacement of grader blades, dozer cutting edges, bucket teeth, ripper tips, and shank protectors and similar wear parts, and wheels. Note: All wheels, ground engaging tools and mounting hardware will be supplied by the Employer. Cleaning and washing of plant equipment including removal of mud, sand, stains, etc. This category includes greasing of all grease points as and when required.
2.5	Category 5	<u>Tyre Removal and Refitting and Tyre Casing Repairs (only for items of 3.5 ton &amp; above in mass)</u> The successful Contractors will be required to remove and re-fit tyres on goods vehicles and earthmoving plant and to repair punctures, in a addition the contractor will be required to carry out vulcanized repairs to the damaged earthmover and agricultural type tyres. Vulcanized repairs must be carried out at a tyre repair facility owned and operated by the contractor. This facility may be remote from the contractor's depot where the damaged tyre is delivered by the Employer. And all vulcanized repairs must be carried out in accordance with SABS 1000 Part III.
2.6	Category 6	<u>General Machining, welding, and Fabrication</u> Manufacture and re-building of Pins, bushes, shafts, etc. General welding and fabrication

2.7	Category 7	<p><u>Auto Electrical Repairs</u> Repairs to all auto electrical components. Note: The supply of batteries is permitted in this category under the terms of this contract on a replacement basis only: i.e. where the existing battery is faulty. Any batteries supplied must conform to SANS IEC 95 and must carry the SABS mark.</p>
2.8	Category 8	<p><u>Fuel Injection Repairs</u> Repairs to all fuel injection components / overhauling of fuel pumps &amp; injectors.</p>
2.9	Category 9	<p><u>Turbochargers, Automotive Engineering and Engine Assembly</u> Remove, strip, machine, rebuild and refit engines. The Contractor may be required to send these items to firms on sub-contract: hence the Employer should be contacted before the Contractor sends such work out. The Contractor will be required to provide a dynamometer test report for every engine that is overhauled. The Contractor will be required to provide written proof that crankshafts have undergone a crack detection test with satisfactory results. Repairs and overhaul of turbochargers.</p>
2.10	Category 10	<p><u>Gearbox &amp; Diff (incl. wet brakes), Prop shaft and Driveline repairs</u> Remove, strip, quote, rebuild and refit manual and automatic automotive gearboxes, transfer boxes and drive axle assemblies. Repair and rebalance propeller shafts.</p>
2.11	Category 11	<p><u>Brake &amp; Clutch Friction Components, Air Brake &amp; Component (excluding inboard wet brakes)</u> The successful Contractors must carry out repairs to all brake and clutch system friction and hydraulic brake components as well as air brake components. Note: The work in this category will be allocated within the parameters of the Contractor's equipment and experience.</p>
2.12	Category 12	<p><u>Radiator, Oil/ inter Cooler &amp; fuel tanks</u> Repairs to all Radiator, Oil/ inter-Cooler &amp; fuel tanks components. Note: The work in this category will be allocated within the parameters of the Contractor's equipment and experience.</p>
2.13	Category 13	<p><u>Derusting &amp; respray.</u> Carry out de-rusting and respray to plant and vehicles.</p>
2.14	Category 14	<p><u>Accident Repairs</u> Carry out body repairs to plant and vehicles including the replacement of bolt on/off panels such as bumpers, front fenders, bonnet/boot lid/tailgate, body shell, floor panels, all welded sections, front and rear lower valance, and any mechanical repairs directly related to the repair of accident damage.</p>
2.15	Category 15	<p><u>Automotive Glass Replacement, Upholstery, and body trim</u> Carry out automotive glass replacement, re-upholstery, and repair of vehicle seats (including operator's seats for construction plant) as well as the manufacture, repair, and fitting of automotive body trimming, such as door panels and roof lining.</p>
2.16	Category 16	<p><u>Hydraulic Hose Repairs</u> Manufacture or replacing of flexible hydraulic hoses (including automotive brake hoses) and automotive hydraulic brake pipes (bundy pipes). The material used in the manufacture of flexible hydraulic hoses must conform to SAE 100R, with single braided, twin braided or spiral wire reinforcement to suit the system operating pressure. Automotive brake hoses must conform to SAE J1401. In both cases, the hose specification and the working pressure must be clearly marked along the length of the hose. Hose fittings should be of the swaged type. The Contractor should hold adequate stocks of commonly used hose fittings in SAE, BSP and metric sizes.</p>
2.17	Category 17	<p><u>Hydraulic Component Repairs (this category excludes hydraulic hoses)</u> Repairs to hydraulic cylinders, pumps, motors, valves, jacks, etc. An Efficiency Certificate from an approved testing institution will be required for each pump or motor that has been repaired. To maintain the warranty on pumps that have been repaired, it is a requirement that the contractor sets the pressure relief valves on installation.</p>

2.18	Category 18	<u>Minor plant / Machinery Repairs</u> Repairs to mowers (pedestrian and ride-on), brush cutters, chain saws and other equipment powered by small two- and four-stroke petrol engines (up to 12kW)
2.19	Category 19	<u>Fitment Centres (For vehicles less than 3,5ton except for replacing number plates)</u> Supply and fit exhaust systems, shock absorbers and tow bars. Check and adjust wheel alignment. Carry out bin lining. Repair punctures, replace number plates, fit tyres supplied by the Employer. Note: Supply of tyres and batteries is not permitted in this Category under the terms of this contract.
2.20	Category 20	<u>Spring Repairs</u> Repair and manufacture of automotive leaf- and coil-type springs.
2.21	Category 21	<u>Statutory Inspection and Testing of Vessels</u> Periodic inspection and testing of air receivers and other pressure vessels in accordance with the current Occupational Health and Safety Regulations. A written report of every inspection or pressure test must be submitted to the Employer within five working days of the completion of the test. Work related to the preparation of the pressure vessel for inspection or test is not included in this category. The Employer will normally provide the test pump required for the hydraulic pressure test, but may, on occasions, require the contractor to supply a suitable pump. Note: This category does not include inspection and testing of boilers Note: This category does not include the certification and registration of pressure vessels
2.22	Category 22	<u>Statutory Inspection and testing of Lift Equipment.</u> Periodic inspection and testing of <b>truck mounted cranes</b> , access platforms, hoists, gantries, slings, shackles, and all other lifting equipment in accordance with the current Occupational Health and Safety Regulations. This category does not include overhead cranes. A written report of every inspection or load test must be submitted to the Employer within five working days of the completion of the test. Work related to the preparation of any item for inspection or test is not included in this category. The contractor will be required to clearly mark any item which does not already have an identifying number. The new, unique identifying number must be marked by punching or engraving in such a way that the strength or integrity of the item is not compromised in any way. The new number that is allocated must be recorded by the contractor and advised to the Employer.
2.23	Category 23	<u>Vehicle Air-conditioner repairs</u> Carry out vehicle air conditioner repairs.
2.24	Category 24	<u>Roadworthiness Testing Centre</u> Carry out statutory testing of vehicles for Certificate of Roadworthiness and Certificate of Fitness.

### 3. Standard Artisan's Tool Set

The equipment requirements of certain categories in Clauses 1.1 to 1.24 below, include a Standard Artisan's Tool Set. Additional tools are specified as necessary. For the purposes of this tender, the Standard Artisan's Tool Set comprises, at minimum:

A sturdy metal tool box, containing:

- open and ring spanners, 6 – 32 mm
- adjustable spanner, 250 mm
- set engineer's screwdrivers, flat and Pozi
- pry bar
- set pin punches, 3 – 12 mm
- centre punch
- set Allen keys, 3 – 10 mm
- side cutter
- engineer's pliers
- long nose pliers
- circlip pliers, internal and external
- water pump pliers
- set hollow punches, 6 – 16 mm
- feeler gauge set, 0.1 – 1.0 mm
- engineer's hammers, 250 gram and 450 gram
- cold chisel
- vice grip
- wire brush
- scraper
- hacksaw
- flat file, 200mm, 2nd cut

#### 1.1. Category 1: Major repairs – vehicles (Bakkies, Trucks, Buses, etc.)

##### Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:

Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

The successful Contractors shall provide all equipment and tools normally required to carry out the type of work tendered for, which must include, at minimum:

##### Equipment:

- Standard Artisan's Tool Set, as described in Clause 5.4
- ½" drive socket set, 10 – 27 mm
- Bench Grinder
- Compressor – 700 l/min, 100l tank
- Grease Gun
- Hand Held Electric Drill
- Heavy duty jumper cables
- Hydraulic Jack – 10 tonne
- Inspection Pit or Vehicle Hoist
- Oil Measures
- Parts Cleaning Facility
- Radiator Pressure Tester
- Soldering Equipment
- Torque Wrench (½" drive, 150Nm)
- Trestles
- Trolley Jack – 20 tonne
- Vice
- Welding Plant – Electric 140 amp minimum
- Welding Plant – Oxy-Acetylene
- Workbench

- ¾" drive Socket Set, 24 – 40 mm
- Battery Charger
- Bearing Pullers – (internal and external)
- Compression Gauge - Diesel
- Engine Crane (2 tonne)
- Press – 5 tonne
- Pressure Washer
- Pulley Extractor
- Wheel Pullers

#### Premises

- Floor space (75m<sup>2</sup> minimum)
- Demarcated wash bay with effective grease trap

Evidence of good housekeeping and appearance

- Evidence of compliance with the Occupational Health and Safety Act

#### Safety

Secure workshop premises

Fire extinguishers

First Aid Kit

Painted floors (optional)

Workshop safety signs

#### Accreditation

Successful contractors must be members of the Retail Motor Industry Organization and in addition, be accredited by MIWA as a General Repair Workshop.

### **1.2. Category 2: General Repairs (Construction Plant)**

#### Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:  
Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

#### Equipment

Standard Artisan's Tool Set, as described in Clause 5.4, plus:

- ½" Drive Socket set, 10 – 27mm
- ¾" Drive Socket Set, 24 – 50 mm
- Allen keys to 16 mm
- hollow punches to 25 mm
- Battery Servicing – hydrometer
- Battery Charger
- Bearing Pullers – (internal and external)
- Bench Drill
- Bench Grinder
- Compressor – approximately 300 l/min. 150 l tank
- Compression Gauge - diesel
- Hand Held Electric Drill
- Hand Held Tachometer
- High pressure greasing equipment – air operated
- Hydraulic Jack – 20 tonne
- Hydraulic Press – 20 tonne
- Hydraulic Test Gauges – up to 240 bar, with pipes and connectors
- Lifting equipment for engines, transmissions etc.
- Oil Measures
- Parts cleaning facility
- Pressure washer

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- Pulley Extractor
- Radiator Pressure Tester
- Soldering Equipment
- Sledge Hammer – 7 kg
- Torque Wrenches to 250Nm
- Trestles
- Trolley Jack
- Vice
- Welding Plant – Electric 220 amp minimum
- Welding Plant - Oxy-Acetylene
- Workbench

#### Premises

- Floor space (90m2 minimum)
- Demarcated wash bay with effective grease trap
- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational Health and Safety Act
- Secure, fenced workshop yard

### **1.3. Category 3: General Repairs – Mobile**

#### Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:  
Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

#### Equipment

For field maintenance repairs, the successful contractors will have, at a minimum, the following equipment:

A mechanically sound, roadworthy vehicle, equipped with:

A Standard Artisan tool Set as described in Clause 5.4, plus

- Allen keys to 16 mm
- Hollow punches to 25mm
- Torque wrenches to 250Nm
- ½” Drive Socket set, 10 – 27mm
- ¾” Drive Socket Set, 24 – 50 mm
- sledge hammer, 7kg
- hand or foot operated grease pump
- heavy duty battery jump cables
- test gauges for transmissions and hydraulic system - up to 500 bar, with hoses and connectors
- oil measure

### **1.4. Category 4: Replacing GET and wheels. Plant and Equipment. Care**

#### Appropriate Trades

Skilled Worker

#### Equipment

The successful contractors shall provide all equipment and tools normally required to carry out the type of work tendered for, which must include, at minimum:

- A mechanically sound, roadworthy vehicle (optional) equipped with :
- ¾” Drive T-bar or Power Bar
- ¾” Drive Extension
- ¾” Drive Socket 24mm
- ¾” Drive Socket 30mm
- Sledge hammer – 7 kg
- Ball pein hammer – 900 gram
- Pin punch – 12mm diameter
- Wire brush
- Oxy – acetylene cutting equipment (torch, hoses, regulators, cylinders, goggles) Afrox Porta Pak, or similar, is acceptable.

- Two axle stands – 3000 kg SWL each
- Podger (tapered drift - to align bolt holes)

#### 1.5. **Category 5: Tyre Removal and Refitting and Tyre Casing Repairs (only for items of 3.5 ton & above in mass)**

The successful Contractors will be required to remove and re-fit tyres on goods vehicles and earthmoving plant and to repair punctures, in addition the contractor will be required to carry out vulcanized repairs to the damaged earthmover and agricultural type tyres. Vulcanized repairs must be carried out at a tyre repair facility owned and operated by the contractor. This facility may be remote from the contractor's depot where the damaged tyre is delivered by the Employer. And all vulcanized repairs must be carried out in accordance with SABS 1000 Part III.

Tyre casings, tubes, flaps and "o" rings will be supplied by the Employer. Valve assemblies, valve cores and puncture repair materials will be supplied by the Contractor. All tyre casings that have been replaced must be returned to the Employer, irrespective of their condition.

##### Appropriate trade:

Skilled worker

##### Equipment:

- Compressor – 750 l/min, 250l receiver
- Tyre inflator – with connector for automotive and earthmover valves
- Valve adaptor for water ballasting
- Tyre valve tool
- Tyre marker
- Truck tyre demounting tool
- Truck rim locking tool
- Hydraulic bottle jack - 10 ton
- Pair of axle stands (trestles) 6 ton SWL each
- 3/4 " drive socket set - 22 to 46mm
- Safety cage for inflating tyres.
- Tyre bath

#### 1.6. **Category 6 – General Machining, welding, and Fabrication**

##### Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:  
Artisan Welder, Boiler Maker Fitter and Turner, Tool Jig and Die Maker

##### Equipment

The successful contractors shall have a well-equipped workshop facility. The workshop must be equipped with, at minimum, the following:

- Gantry or similar lifting device: 1.5 tonne winch
- Centre lathe: 1200 mm between centres, 300 mm swing over bed
- Mechanical saw
- Universal milling machine
- Slot drills, end mills and face mills
- Shaping machine
- Compressor
- Electric Welder: 0 – 300 amp (MIG preferred)
- Oxy-Acetylene welding and cutting set
- Mechanical saw (or abrasive disc cutter)
- Pillar drill: for MT drills
- Drills up to 25mm dia
- Taps and dies (metric and imperial)
- Adjustable reamers: 10 – 40 mm
- Telescopic gauges
- Verniers: 0 – 200 mm
- Dial gauge with magnetic base
- Micrometers: external 0 – 150mm

- Hydraulic Press: 0 – 20 tonne
- Welding Table
- Assorted Clamps
- Angle Grinder: 225 mm
- Hand Held Electric Drill: 13 mm
- Tools for measuring and marking out

#### Premises

- Covered working area (90 m2 minimum)
- Secure, fenced workshop yard
- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational Health and Safety Act

#### Safety

- Fire extinguishers
- First Aid Kit
- Workshop Safety Signs

### **1.7. Category 7 Auto Electrical**

#### Appropriate Trade

A trade test certificate as issued by the Department of Labour or MERSETA: Auto Electrician

#### Equipment

The successful Contractors shall have a fully equipped auto electrical workshop. The workshop must be equipped with at least the following:

- A mechanically sound roadworthy vehicle
- A test bench with facility to test starters, alternators and distributors
- A growler
- Battery load tester with at least 300 amps capacity
- Volt/amp tester: 0 – 5 amps or 1 – 24 volts
- A diode tester
- A regulator tester
- A set of hand tools, including
- ¼” drive socket set, 4 to 12 mm
- open and ring spanners, 6 – 19 mm
- set of flat screwdrivers
- set of pozi screwdrivers # 0 – 3 (or screwdriver bits)
- set of Phillips screwdrivers # 0 – 3 (or screwdriver bits)
- set of Torx® screwdriver bits #T10 – T40
- set Allen keys, 1.5 to 10 mm
- long nose pliers
- circlip pliers, internal and external
- engineer’s pliers
- set pin punches, 3 to 10 mm
- engineer’s hammer, 250 gram
- soldering equipment
- battery terminal moulds
- pullers, internal and external (50mm and above)

#### Accreditation

Successful Contractors must be accredited by MIWA as an Auto Electrical Workshop.

### **1.8. Category 8: Diesel Fuel Injection**

#### Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Diesel Fitter

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#### Equipment:

The successful Contractors shall have a fully equipped diesel fuel injection pump room. It is accepted that contractors may specialize in one particular franchise, e.g. Bosch. Although the necessary equipment is not compulsory, contractors should indicate if they are equipped to test and repair components from electronic fuel injection systems. This information must be disclosed on the Forms to be completed by Tenderers.

The minimum tooling required for participation in this contract is the following:

- A “brand name” diesel test bench for mechanical injection pumps
- Calibration nozzle “pop” holders
- Calibration test tubing
- Injector nozzle tester
- ALDA tester
- All the required clamps and measuring devices
- hand tools to dismantle and re-assemble pumps, injectors

#### Accreditation

Successful Contractors must be accredited by SADFIA as a Diesel Fuel Injection Establishment.

### **1.9. Category 9: Turbochargers, Automotive Engineering and Engine Assembly**

#### Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Automotive Fitter, Automotive Machinist, Petrol and Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

#### Equipment:

The successful Contractors must have a fully equipped automotive engineering workshop. The workshop should be equipped with at least the following items of machinery in full working order:

- Crankshaft grinder
- Line borer
- Reboring machine
- Conrod resizer
- Surface grinder or a milling machine
- Valve seat refacer
- Valve refacer
- Centre lathe
- Heated degreasing bath
- Dynamometer suitable for the testing of all engines which may require repair in terms of this Contract.

NOTE: In certain circumstances, consideration may be given to Contractors who do not possess their own dynamometer, but who have access to one.

NOTE: Contractors will be required to have ready access to facilities for crack detection by the magnetic particle method and for Rockwell hardness testing.

#### Accreditation

Successful Contractors must be accredited by ERA as an Engineering Establishment.

### **1.10. Category 10: Gearbox & Diff (incl. wet brakes), Prop shaft and Driveline repairs**

#### Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Motor Mechanic, Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic, Machine Fitter with experience in gearboxes and differentials.

#### Equipment:

The successful Contractors must have a fully equipped workshop for the repair and overhaul of automotive gearboxes and transmissions. The Workshop should be equipped with at least the following items:

- Suitable lifting equipment
- Workshop compressor
- axle stands per bay
- work benches and vices
- parts cleaning facility
- relevant pullers and special tools for bearings and gear removal
- tonne press
- torque converter flusher (optional)
- equipment to hold engines while removing transmissions
- set spanners, 6 – 32 mm
- stillson wrench
- socket set, 8 – 32 mm
- set of chisels – small
- duralite hammer, 450 gram (or copper)
- engineer's hammers, 250 gram and 450 gram
- pair side cutting pliers
- pair gas pliers
- radiator cleaner
- pair long nose pliers
- circlip pliers, internal and external
- vice grip
- set Allen keys, 5 – 16 mm
- set of Torx® keys (T15 – T50)
- torque wrench/es, 1 – 250 Nm
- set measuring instruments
- centre punch
- set pin punches – up to 10 mm
- set Phillips screwdrivers
- sliding hammer
- creeper
- electric drill
- pencil grinder
- bench grinder
- facility to heat bearings
- multi – meter
- oxy-acetylene welder
- electric welder
- 1 lead light per bay

Premises:

- Floor space (75m2 minimum)
- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational Health and Safety Act

Safety:

- Fencing – security (optional)
- First Aid Kit
- Fire extinguishers
- Painted floors (optional)
- Workshop safety signs

General:

- Record keeping procedure for products repaired and sold
- Identification procedure for units

Accreditation

Successful Contractors must be accredited by MIWA as an Automotive Transmission and Driveline workshop.

### **1.11. Category 11 Brake & Clutch Friction Components, Air Brake & Component (excluding inboard wet brakes)**

#### Appropriate Trade

Skilled workers with a minimum of 4 years experience.

#### Equipment and Material:

The successful Contractors must have a well-equipped workshop with areas for different tasks clearly demarcated. NB: Firms that undertake the bonding of automotive disc brake pads will not be accepted for registration on this contract. The specification of all materials used must, at the very minimum, be equal to the equipment manufacturer's standards, The method of working, equipment available and materials used by the Contractor must comply with the requirements of SABS 1087 : 1985 (The Manufacture of Reconditioned Brake Shoe Assemblies).

The successful Contractors will have at least the following equipment available:

- Gas burner, or mechanical means of removing worn linings
- Finishing machine
- Sandblaster, or similar cleaning machine
- Thermostatic oven with pyrometric control and adequate circulation to ensure even temperature
- Radius grinder with calibrations for depth of cut and measuring gauges must be on hand
- Machine for skimming brake discs
- Bonding bands with turn buckles
- Finishing machines or side grinder
- Precision measuring instruments (vernier/micrometer)
- Compressor
- Pneumatic or hydraulic press
- Riveting machine
- Drilling machine
- Brake drum lathe – up to 250 mm dia drums
- Brake drum lathe – for heavy vehicles
- Brake drum grinder (for removing hard spots)
- Dial gauge for measuring run-out
- Grinding machine for refacing clutch pressure plates
- Setting and stripping table with appropriate gauges
- Spring tester
- Pressure plate tester
- Machine for riveting diaphragm type pressure plates
- Suitable bench mounted jigs/run-out mandrel to test trueness of plates

#### Premises

- Evidence of good housekeeping and appearance
- Compliance with Occupational Health and Safety Act
- Well ventilated working areas with effective dust extraction
- Well trained and supervised staff

#### Safety

- Fencing – security (optional)
- First Aid Kit
- Painted floors (optional)

#### Premises

- Floor space (75m<sup>2</sup> minimum)

#### Accreditation

Successful Contractors in must be accredited by ACRA as a brake shoe reconditioning workshop, in addition be accredited for reconditioning of clutch plates and clutch pressure plates.

### **1.12. Category 12: Radiator, Oil Cooler Repairs & Fuel Tanks**

#### Appropriate Trade:

Supply Chain Management Quotation Pack

Invitation to Tender Standardized 05/04/2022

Skilled Worker

Equipment:

The minimum equipment required for participation in this contract is the following:

- A boil out compound bath
- A hot water test tank with Penetrace
- Correct size soldering nozzle to be used (No. 2)
- Radiator/fuel tank clamping stand
- Correct solder to be used (S7 or S4)
- Correct flux for soldering (Radflux)
- Designated spray area with extractor fans
- Fire extinguishers
- Regulated air pressure bath for underwater testing
- Clean workshop with safety signs

The Contractor must be able to carry out combustion leak tests to identify problems and to minimize major repairs in future. The quality of material must, at very minimum, be equal to the manufacturer's standards.

Accreditation

Successful Contractors must be accredited by ACRA for the reconditioning of radiators, heat exchangers and fuel tanks.

Premises

Floor area (75mm<sup>2</sup> minimum)

**1.13. Category 13: Derusting and Respray**

Appropriate Trade:

Skilled worker with minimum of 4 years experience.

Equipment:

The minimum equipment required for participation in this contract is the following:

- mechanically sound, roadworthy vehicle
- spray guns (prime, colour, polyester / rubberized)
- Suitable compressor.
- Respirators / masks.
- Adequate pressure hoses.
- Polishing machine.
- Portable angle grinder
- Portable drilling machine
- Sander
- Welding machine
- Gas bottles & gas welding equipment.
- Pop rivet machine

**1.14. Category 14: Accident Repairs**

Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Panel Beater and Spray Painter

Accreditation

The successful Contractor must be registered by SAMBRA as a Non-Structural Repairer. The following equipment is required as a minimum:

Equipment

Paint Shop:

- Spray room with extraction/filtration combination unit. Must comply with OHS requirements, or spray booth/oven combination.

- spray guns (prime/colour/polyester and rubberized)
- Suitable compressor, with register for pressure vessel.
- In-line air filter, including water/particle filter.
- Respirators with fresh air supply.
- Paint shop stands, not 200 litre drums
- Adequate pressure hoses.
- Polishing machine

Repair Shop:

- 2-ton garage (trolley) jack
- Tool trolleys/tool cupboards
- Basic artisans' tools
- Creeper
- Vacuum cleaner
- Orbital sander
- Headlamp focusing machine

Premises:

Workshop premises to comply with OHSA requirements

Workshop floors must be clean and oil free

Adequate lighting with no faulty globes or tubes

Working area must be well ventilated.

General business to be conducted in a workshop which is roofed and walled

Storage facilities for parts

Secure storage facilities for vehicles

Floor space (92mm<sup>2</sup> minimum)

**1.15. Category 15: Automotive Glass Replacement, Upholstery, and body trim**

Appropriate Trade:

Skilled worker with minimum of 4 years' experience.

Equipment:

The minimum equipment required for the participation in this contract is:

- Beading/moulding removal tool
- Canopy tool
- Circlip pliers, external
- Dashboard guard
- Dolly – for adjusting the shape of pinch weld seams
- Hook tool
- Heavy duty caulking gun
- Industrial vacuum cleaner to remove shattered glass
- Piercing tool
- Pop rivet gun
- Portable windscreen stand
- Putty knives – broad and narrow
- Rope (for rubber jobs, kept in tin with talcum powder)
- Set of flexible combination spanners, 8 to 24 mm
- Sewing machine - walking foot type
- Welding equipment (gas or electric)
- Angle grinder (115 mm diameter)
- Hog ring pliers
- Workshop compressor
- Staple gun (air or electric)
- Scissors
- Straight edge

- Square
- Electric hand drill with assorted bits
- Set engineers screwdrivers – flat
- Pozi screwdrivers, # 1 - 3 (or screwdriver bits)
- Set spanners 6mm to 19mm
- Set ¼" and 3/8" drive sockets 6mm to 19mm
- Set Torx ® screw driver bits # T 10 - T45
- Set Torx ® sockets # E3 - E10
- Set spline screwdriver bits 5mm, 6mm, 8mm, 10mm, 12mm

Premises:

- Adequate ventilation when using solvent-based adhesives
- Evidence of compliance with OHSA

**1.16. Category 16: Hydraulic Hose Repairs**

Appropriate Trade:

Skilled Worker

Equipment:

The minimum equipment required for participation in this contract is:

- Hose cutting machine with metal blade. **Hose cutting by means of an abrasive disc is not acceptable** as this method leaves rubber particles in the bore of the hose
- Machine for installing hose fittings (to suit type of fittings in use)
- Gauges for checking crimping of fittings
- Machine for skiving hoses
- Pipe flaring tool
- Pipe bending tool

**1.17. Category 17: Specialized Hydraulic Component Repairs (this category excludes hydraulic hoses)**

Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA:

Construction Mechanic, Earthmoving Plant Mechanic, Diesel Mechanic, Fitter and Turner

Equipment:

The minimum equipment required for participation on this Contract is:

- chain vices to grip cylinders with diameter between 0 and 300 mm
- chain wrench to grip cylinders with diameter between 0 and 300 mm
- stillson wrench approximately 900 mm length
- inside micrometers – 0 to 300 mm and telescopic gauge
- hydraulic test gauges 0 to 300 bar
- full set of hand tools, including:
- spanners, 6 -32 mm
- adjustable spanner, 300 mm
- set ½" drive sockets, 10 – 27 mm
- set ¾" drive sockets, 24 – 50 mm
- set Allen keys, 2 – 16 mm
- circlip pliers, internal and external
- "C" spanners
- hydraulic test bench for testing of pumps, motors, rams and valve banks. Max flow – not less than 120 litres/min; max pressure – not less than 300 bars. The test bench should consist of a power unit, valve bank, adjustable relief valves and gauges (pressure, flow and rev. counter). It must include a variable speed drive for testing pumps.
- electric welder – minimum 200 amp
- MIG welder (optional)
- centre lathe
- universal milling machine

- honing machine for hydraulic cylinders up to 300 mm dia and 3000 mm long
- hydraulic press – 20 ton
- steel workbench
- supports for cylinders under repair
- spray gun and compressor
- bench grinder
- portable angle grinder

*NB: All pumps and motors, which have been repaired, must be tested and issued with an “efficiency” certificate.*

Premises:

- Evidence of good housekeeping and appearance
- Evidence of compliance with Occupational Health and Safety Act

Safety

- Fencing – security (optional)
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety Signs

**1.18. Category 18: Minor Plant / Machinery Repairs**

Appropriate Trade:

Skilled worker. The worker(s) must have successfully completed manufacturers’ training courses for the makes and models to be repaired.

Equipment:

- - 3 - leg puller
- Standard Artisan’s tool set, as described in Clause 5.4, plus:
- ¼” drive socket set, 4-12mm
- ½” drive socket set, 10 – 24 mm
- Spark plug spanner
- Set Torx ® screwdriver bits, T10-T40
- Bench grinder
- Chain grinder (optional)
- Coil tester (optional)
- Crankcase pressure tester(optional)
- Hand held electric drill
- Hand held tachometer (optional)
- Oil measures
- Parts cleaning facility
- Pressure washer
- Soldering equipment
- Workbench with vice
- Welding plant – electric 140 amp minimum
- Welding plant – oxy-acetylene

*Note: In certain circumstances, consideration may be given to Contractors who do not have their own coil tester, but who have access to one.*

Premises:

- Demarcated wash bay with effective grease trap
- Evidence of good housekeeping and appearance
- Evidence of compliance with Occupational Health and Safety Act

## Safety

- Fencing – security (optional)
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety Signs

### **1.19. Category 19: Fitment Centres: (For vehicles less than 3,5ton except for replacing number plates)**

#### Appropriate Trades:

Skilled Worker with 4 years' experience (Diesel Mechanic, Motor Mechanic acceptable)

#### Equipment:

The following equipment is the minimum requirement:

- standard artisan's tool set, as described in Clause 5.4, plus:
- ½" drive socket set, 10 – 27 mm
- or 4 post vehicle hoist, with free-wheel facility (optional)
- trestles or jack stands (8)
- trolley jack – 5 tonne
- exhaust stands, to support exhaust pipe/silencer under vehicle (4)
- exhaust pipe bending tool (optional)
- oxy-acetylene welding set
- shock absorber testing machine (optional)
- MacPherson strut press or spring clamps
- optical wheel alignment machine
- tyre changing equipment
- tyre bath
- tyre inflator
- wheel balancing machine (dynamic)
- 2-wheel spanner sets (SAE and metric)
- compressor

#### Premises:

- Floor space (90m<sup>2</sup> minimum)
- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational health and Safety Act

## Safety

- Fencing – security (optional)
- Fender covers
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety Signs

#### Accreditation

Successful Contractors must be accredited by MIWA as a Vehicle Fitment Centre and/or Vehicle Accessory Centre.

### **1.20. Category 20: Spring Repairs**

#### Appropriate Trade:

Skilled Worker with a minimum of 4 years' experience. It is preferable that the workshop supervisor is a qualified boilermaker or spring smith.

#### Equipment:

- Heat treatment furnace

- Oil quenching bath
- Hydraulic press for setting springs
- Hydraulic press for dismantling and reassembling leaf springs
- Hydraulic press for testing/compressing coil springs
- Spring coiling machine
- Spring eye forming machine
- Rockwell hardness testing machine
- Centre lathe
- Milling machine
- Threading machine
- Bench grinder
- Anvil
- Work benches for dismantling and assembling springs
- Storage racks for material

Premises:

- Evidence of good housekeeping and appearance
- Evidence of compliance with Occupational Health and Safety Act

Safety

- Fencing – security (optional)
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety signs

**1.21. Category 21: Statutory Inspection and Testing of Pressure Vessels**

The successful contractors will be equipped to carry out the inspection and testing of pressure vessels in accordance with the requirements of the relevant regulations contained within the Occupational Health and Safety Act.

Appropriate Trade:

Each Inspector must hold a valid certificate as a Competent Person (Pressure Vessels) issued by the South African Qualification and Certification Committee.

Equipment:

- Wall thickness gauge
- Calibrated pressure gauge
- Test pump, with pipe and assortment of commonly used connections.

**1.22. Category 22: Statutory Inspection and Testing of Lifting Equipment**

The successful contractor will be equipped to carry out the inspection and load testing of all types of lifting equipment in accordance with the requirements of the relevant regulations contained in the Occupational Health and Safety Act.

Accreditation:

Successful contractors must be L.M.E and L.M.I Accredited.

Appropriate Trade:

Each Inspector must be deemed to be a Competent Person in terms of the Occupational Health and Safety Act. Each Inspector must be eligible for registration by the Engineering Council of South Africa as a Lifting Machine Inspector to comply with the revised regulations which are expected to come into force during the period of this contract.

Equipment:

- Dead weights and/or load cells and/or other equipment used to apply a proof load
- Equipment to measure deflection of crane beams
- Equipment to measure elongation of slings

*All test equipment must be regularly calibrated and a valid calibration certificate must be made available to the Employer prior to the commencement of each load test.*

- Vernier Caliper
- Engraving pen (or number and letter stamps)

### **1.23. Category 23: Vehicle Air Conditioner Repairs**

#### Appropriate Trades:

Candidate must be qualified in vehicle air conditioning & safe handling of refrigerants R134A (certificate must be MERSETA accredited).

#### Equipment:

The following equipment is the minimum requirement:

- Standard Artisan's tool set
- U. V glasses
- U. V torch
- R134A charge & pressure gauge kit
- Air conditioning spanner tool kit
- Leak detection kit

### **1.24. Category 24: Road Worthiness Testing Centre**

The successful contractors must be authorized by the South African National Standards to carry out testing of vehicles and to issue Certificates of Roadworthiness and Certificates of Fitness in terms of the National Road Traffic Act and SANS 047.

#### Accreditation

Successful contractors must be approved by SANS.